



Inclement Weather Guidelines and Frequently Asked Questions (FAQs)

Guidelines

In the event of a UMB campus closure or delay, a [UMB Alert](#) will be sent by 5 a.m. This early notification ensures that those with long commutes or early shifts are notified in a timely manner. Closure and delay information will also be available on the [UMB Alerts webpage](#), and sent through UMB social media accounts, and Emergency Information Hotline (410-706-8022). Note: Weather-related delays and closures are no longer sent to local news media outlets.

During a UMB campus closure or delay:

- x Essential employees should report to campus as scheduled.
- x Employees who are approved to telework on a day when there is a campus closure or delay should work their regularly scheduled hours or take leave. Supervisors may reasonably results in unexpected dependent care obligations (e.g., a local school closure for inclement weather). (See [UMB Policy on Telework](#) section VI.D.)
- x Employees who are not approved to telework and employees who are not required to come to campus as essential employees will receive paid administrative leave.
- x Virtual learning should continue as scheduled, unless otherwise communicated.
- x In-person classes and activities are cancelled unless virtual alternatives are communicated.

Non-exempt essential employees who are required to work on campus during a weather-related

notification of the decision to use liberal leave.

Please communicate with your immediate supervisor or instructor if you have any questions about whether to come to campus or if you need alternative accommodations due to weather conditions in your local area.

UMB essential employees, and UMMC and FPI parkers MUST use of the 24-hour

[guide to changes in campus operations](#), which features additional information about campus closures, delays, and more. If you have questions about your specific responsibilities or

circumstances, or whether to come to campus, or if you need alternative accommodations due to weather conditions, please contact your immediate supervisor. Human Resource Services will provide information about when and how to enter Administrative Leave ~~your~~ timesheet after a campus closure or delay.

Please consult with your supervisor, the [UMB Policy on Telework](#), or Employee and Labor Relations at 410-706-2606, or HRELR@umaryland.edu on any additional questions you may have.

Reminder: Alerts about UMB closings, delays, or other incidents DO NOT APPLY to either UMMC campus or FPI employees. FPI employees should contact their supervisor. For Dental Clinic information, call 410-706-7101.

Frequently Asked Questions (FAQs)

What is an essential employee?

Essential employees are employees who provide essential services such as maintenance, snow removal,

